

DIGITAL SCHOOL CONTACTS

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KENYATTA UNIVERSITY
DIGITAL SCHOOL
VIRTUAL ORIENTATION AND TRAINING
PROGRAMME FOR DSVOL & CEP
TRIMESTER ONE, 2024/2025
SATURDAY 5th October 2024

Google Meet Link: <https://meet.google.com/eba-qbhr-wcv>

TRIMESTER ONE 2024/2025 ORIENTATION PROGRAMME

TIME	ACTIVITY Rapporteur:	FACILITATOR COLLINS KOYO
8.30am-8.45am	Welcome remarks & overview of Digital School Operations	Ex. Dean, DSVOL Dr. E.Muuro Maina
8.45 – 9.15 am	Admissions	Admissions Staff
9.15 am- 9. 35a.m	VOL registration programme structure and learner support	Dr. J. Muthimi
9.35 am- 9. 55a.m	CEP programme structure	Dr. K. Awour
9.55 am- 10.10am	Career Development & Mentorship Programmes	Director
10.10 am- 10.25 am	Wellness & Rehabilitation Services	Director
10.25 am-10.35 am	QMS Brief	QMS staff

10.35 am – 10.50 am HEALTH BREAK

TIME	ACTIVITY Rapporteur	FACILITATOR Dr. Agatha M
10.50 am – 11.30 am	Use of Campus Nexus	ICT staff
11.30 am -12.10noon	Use of Learning Management System (LMS)	Mr. B. Okebe Ken Mwirigi
12.10 pm – 12.40 pm	Examination	Dr. Fabio Ogachi
12.40 pm – 1.00 pm	Use of Library	Library Staff

1.00 pm - 1.50 pm HEALTH BREAK

1.50 pm-3.00pm	Virtual Library Visit	Library staff
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FIRST TRIMESTER DATES 2024/2025 ACADEMIC YEAR- (SEPT-DEC, 2024)

CEP FIRST TRIMESTER (AUGUST - DECEMBER 2024)

12 th August 2024	Commencement of 1 st trimester, 2024/2025 acad. year
12 th - 13 th August 2024	Registration of newly-admitted 1 st year students
13 th - 16 th August 2024	Online registration of Units for all year groups
14 th Aug. - 4 th Oct. 2024	Face to Face lectures/Virtual lectures via Google Meet
26 th Aug. - 22 nd Nov. 2024	Online Learning (online activities/Asynchronous/discussion forums, Quiz and Assignment)
14 th September, 2024	Virtual Orientation for newly-admitted 1 st year students
4 th October, 2024	Deadline for fee payment
4 th October, 2024	Deadline for receiving set exams from Departments
7 th - 11 th Oct. 2024	1 st CATs (online) for all year groups
11 th October, 2024	Deadline for Units registration/adjustment
23 rd October, 2024	Commencement of Provisional Units Registration for second trimester
3 rd November, 2024	Deadline for Provisional Units Registration for second trimester
4 th - 3 rd November 2024	2 nd CATs (online) for all year groups
18 th Nov. 2024 – 10 th Jan. 2025	Student-Course Evaluation for all year groups
25 th Nov. – 6 th Dec. 2024	Practicals/Practicum (Relevant Departments)
22 nd November 2024	End of online/face-to-face teaching and learning
13 th December, 2024	Graduation Ceremony
17 th December 2024	Arrival of all year groups at main & satellite Campuses
18 th December 2024	Collection of Exam Cards at respective Schools
19 th - 22 nd December 2024	1 st Trimester Examinations (2024/2025)
10 th January, 2025	Deadline for receiving applications for incompletes and Special Examination

VOL FIRST TRIMESTER (SEPTEMBER - DECEMBER 2024)

2 nd Sept. - 4 th Oct. 2024	Registration of new and continuing students & physical verification of documents for new students at the Regional Centres
14 th September, 2024	1 st Virtual Orientation of new students via Google Meet
4 th October, 2024	Deadline for fee payment
4 th October, 2024	Deadline for receiving set exams from Departments
5 th October, 2024	2 nd Virtual Orientation of new students via Google Meet
12 th - 13 th Oct. 2024	Undergraduate Tutorials 1 (virtually through Google Meet)
19 th - 20 th Oct. 2024	Undergraduate Tutorials 2 (virtually through Google Meet)
22 nd October, 2024	Deadline for Units registration/adjustment for Undergraduate Students
28 th October, 2024	Commencement of Provisional Units Registration for second trimester
26 th - 27 th Oct 2024	Post-graduate, Diploma and Certificate Tutorials 1 (virtually through Google Meet)
28 th October, 2024	Deadline for Units registration/adjustment for Postgraduate Students
3 rd November, 2024	Deadline for Provisional Units Registration for second trimester
2 nd - 3 rd November, 2024	Post-graduate, Diploma and Certificate Tutorials 2 (virtually through Google Meet)
16 th - 17 th Nov 2024	Sit-in CATs for all year groups at regional centres and embassies abroad
18 th Nov. 2024 – 10 th Jan. 2025	Student-Course Evaluation for all year groups
13 th December, 2024	Graduation Ceremony
14 th - 20 th Dec. 2024	Examination Period at the regional centres and some embassies abroad
10 th January, 2025	Deadline for receiving applications for incompletes and Special Examination